

**PUKEKOHE LIGHT OPERA CLUB INC**  
**Minutes of the Annual General Meeting held at Harrington Hall, Pukekohe**  
**at 7.30pm on Wednesday 26 April 2006**

**PRESENT**

Jean Arscott, Anita Briggs, Amanda Caldwell, Jeff Collie, Fleur de Farias, Jim Denly, Anne Doddrell, Bob Gray, Mary Gray, Chris Kasner, Peggy Kasner, Jill Lane, Shady Lane, Coralie Maddern, Kevin Maddern, Kelly Manning, Rob McAulay, Peter McRobbie, Margaret Pirrit, Wendy Ritchie

**APOLOGIES**

Gail Askew, Beatrice Birch, Jack Burford, Kath Coffin, Wendy Dewhurst, Leonard Irving, Bob Lack, Margaret Matheson, Joan Thomson

**MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING**

**held on Thursday 28 April 2005** were circulated and time allowed to read them. Fleur de Farias moved that they be accepted as a true and accurate record. Seconded by Mary Gray. Carried.

**MATTERS ARISING FROM PREVIOUS MINUTES**

Amanda Caldwell noted that no Old Vic Report was available at the last AGM. Having been in the position of coordinator for only 6 weeks, she felt she was not in a position to submit a report.

**REPORTS**

- President's Report as tabled in attached papers was read by Bob Gray. There was no discussion on the report. Shady Lane moved that the report be accepted. Seconded by Wendy Ritchie. Carried.
- Treasurer's Report as tabled in the attached papers was read by Anne Doddrell. There was no discussion on the report. Mary Gray moved that the report be accepted. Seconded by Anita Briggs. Carried.
- The Financial Statements for the year ended 31 January 2006 were presented by Anne Doddrell as tabled in the attached papers. Auditors Report from Campbell Tyson Cooper White dated 21 April 2006 was included in the Financial Statements. The following matters in relation to the financial statements were discussed:
  - Bob Gray advised the meeting that the rules of the club states that the AGM is to be held within three months of the 31st January and that financial members are to be sent copies of the financial reports at least 14 days before the AGM. The rules were changed from 2 months to 3 months to allow the accounts to be finalised and the audit report to be available. This is the first year in which we have achieved having the audit report available for the meeting but we were unable to distribute this the required 14 days prior to the AGM. The committee recommends that we should either increase the period to 4 months or drop the 14 days notice requirement from the rules. Members were asked for their views so that an appropriate rule change can be brought to the next AGM. The matters was open for discussion and the meeting generally agreed that the period be increased from 3 months to 4 months and rather than the financial reports be sent to members, they be made available via such mediums as email and/or website at least 14 days before the AGM. **The committee is to bring the appropriate rules changes to the next AGM.**

- Anne Doddrell tabled a Profit & Loss Report for each of the 3 shows included in the Annual Financial Statements. These showed a profit for 2 shows and a loss of the other.
- Kevin Maddern noted and advised the AGM that while the financial result was a deficit of \$14,970 it was after depreciation of \$21,891. The cash surplus for the year of \$6,921 shows in the increased working capital of \$6,032 from the beginning of the year.
- Bob Gray proposed that the Treasurer, Anne Doddrell, be paid an honorarium of \$500.00 in respect of the past financial year. Seconded by Wendy Ritchie. Carried.

Anne Doddrell moved that the Financial Statements and Auditor's Report be accepted. Seconded by Bob Gray. Carried.

- Old Vic Report as tabled in the attached papers was read by Amanda Caldwell. Bob Gray expressed that a vote of thanks go to Amanda Caldwell for her role of coordinator of the Old Vic. Wendy Ritchie moved that the report be accepted. Seconded by Shady Lane. Carried.

## **AWARDS**

The committee recently nominated Mary Gray for a MTNZ Merit Award for her contribution to musical theatre. This was awarded at this year's AGM and Conference of the MTNZ in Invercargill and accepted by Zone rep Delwyn Smith. Bob Gray presented Mary Gray with the award to a display of unanimous applause.

## **ELECTION OF PATRON**

**Patron:** Ernie Alexander Proposed by Bob Gray. Seconded by Jim Denly

**A letter of thanks is to be sent thanking our Patron for his willingness to continue.**

## **ELECTION OF OFFICERS**

**President:** Mary Gray Proposed by Bob Gray. Seconded by Anita Briggs

**Vice President:** Shady Lane Proposed by Anita Briggs. Seconded by Anne Doddrell

**Secretary:** Wendy Ritchie Proposed by Mary Gray. Seconded by Jill Lane

**Treasurer:** Kevin Maddern Proposed by Wendy Ritchie. Seconded by Jim Denly

## **ELECTION OF COMMITTEE MEMBERS**

Discussion was held over the lack of sufficient committee members at times to meet the quorum at meetings over the past year. This is further exacerbated by the club's rules that limits the number of committee members to seven plus the four officers. After much discussion, Bob Gray moved that on a trial basis for the next year the committee numbers be extended beyond the eleven members in total and suggested **the committee look at proposing a rule change at the next AGM.** Seconded by Anne Doddrell. Meeting voted: 18 in favour; 1 abstained; 1 invalid vote. Carried.

The following ten members were proposed to fill the committee roles and were declared to have been elected: **Sharon Bramston, Anita Briggs, Jim Denly, Wendy Dewhurst, Anne Doddrell, Bob Gray, Chris Kasner, Kelly Manning, Peter McRobbie and Joan Thomson.**

Bob Gray expressed thanks to all outgoing committee members and **an appropriate letter of thanks is to be sent to them.**

**ELECTION AND REMUNERATION OF AUDITOR**

Jill Lane proposed that we appoint Campbell Tyson Cooper White to act as auditors for the club on the basis of their indication to charge a reduced fee from their normal commercial charge. Seconded by Coralie Maddern. Carried. **A letter is to be sent to the Auditors thanking them for their audit this year and confirming their appointment for the next year,**

**ANNUAL SUBSCRIPTIONS**

The committee proposed that the subscriptions for this financial year remain unchanged at: Individual \$30.00; Family \$60.00; Senior \$20.00; Senior Family \$40.00; Child under 18: \$20.00. Bob Gray moved that the committee’s proposal be accepted. Seconded by Jim Denly. Carried.

**GENERAL BUSINESS**

- Jill Lane has made some wall display masks and has gifted them to the club. The members expressed their grateful thanks.
- On behalf of the club Mary Gray thanked Bob Gray for his service over the past three years as President. This was acknowledged by the applause of the members.

There being no further business the meeting was declared closed at 8.35pm.

**NEXT MEETING: 2007 on a date and at a time to be determined by the Committee.**

**President**

**Secretary**

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